



Bi-Monthly Meeting

May 18, 2022

Hybrid (In person and Teams)

Anticipated Attendees:

Berwick – Tammy Bellman (Teams), Jenifer McCabe (Teams)
South Berwick – Amy Aiguier, Jeff Doyle, Jay Redimarker
Eliot – Jordan Tweedie (Teams), Jeff Brubaker (Teams til 1:00 pm)
GZA – Aimee Mountain
SMPDC – Abbie Sherwin (Teams)
York – Leslie Hinz, Dean Lessard
Maine DEP – Holliday Keen (Teams)
MTA – Sean Donahue (Teams)
Integrated Environmental Engineering, Inc. – Kristie Rabasca

1. Introductions

All present provided brief introductions.

2. Permit Renewal/DEP Update –

- Second Step Department Orders/Authorization to discharge went out for 30-day public comment 3/16/2022.
 - SMSWG provided comments 4/15/2022.
 - Still on schedule to finalize permits by 7/1/2022.
 - Gregg is getting signatures for SMSWG orders today, unsure of schedule for any other orders.
- Updated SWMPs will need to be provided to DEP within 60 days of second step issuance. Work is in progress. Kristie has a redline/strikeout version that she prepared for Kittery, has been working on Berwick's, and will be updating the other SWMPs based on those same changes. Kristie will send out those documents with a draft email of changes in the next week or so. Major updates to the plans are:
 - BMP 4.1 and 4.2 Erosion/Sed Control to remove an interim deadline of 7/1/2022 for redlines to Planning boards (applies to most communities, but York and Eliot will likely meet this interim deadline) – KLR to update date, ordinance changes are due by June 2023. Question to DEP: If we change the interim deadline date do we need to go back out for public comment? Answer: DEP will review redline and determine if public comment is required.
 - BMP 5.1 being adjusted (LID requirements mandated by Permit Modification)

- Discussions/text being updated to reflect impaired waters Permit Modification language.

3. Permit Year 9 (finish) and Permit Year 1 (prep) activities:

- Pixels and Pulp Update – finished templates and KLR has sent emails to group. KLR shared templates with group members (screen share). Canva software is used to access the templates. Templates can be edited by users. There are instructional videos on how to use the software. Contract with P&P is pretty much done.
- Templates provided in Canva (free online software to develop marketing materials)
- Need contacts for Canva Each community can have one representative that can use Canva software
 - a. Kittery: Jessa
 - b. York: Leslie
 - c. South Berwick: Amy
 - d. Berwick: P&P have been creating the templates for Berwick, so no Town access needed.
 - e. Eliot: TBD – could be either Jordan Tweedie or Laura Cromwell (see Litterati Challenges below)
- Litterati Ap: App allows user to collect photos of litter, geocodes location, and tracks type and location of litter
- All Towns have current Litterati Challenges:
 - BerwickCleanup2022 (ID 9804 or 03901-22) – just finished up their cleanup
 - Other current Litterati cleanup codes are: YorkClean2021, SouthBerwickClean2021, EliotClean2021 and KitteryClean2021.
 - Beginning July 2022: Each community will get their own new challenge code – starting in July 2022 the code will be good for the permit cycle
 - a. Eliot Cleanup (ID 03903)
 - b. SouthBerwickCleanup (ID 03908)
 - c. KitteryCleanup (ID 03904)
 - d. YorkCleanup (ID 03909)
- Future use for cleanups (need fall cleanups):
 - Berwick by P&P (Spring each year)
 - South Berwick - SoBo Cleanup Brigades (3rd week of month April to November to get liter off roadsides/out of waterways and parks), Laura Cromwell (FB page manager or Pat Robinson, Conservation Commission), or Amy Aiguier?
 - Eliot Conservation Commission – Kari Schank? Spring cleanups (May 7 Roadside this year) various locations

- Kittery – Conservation Commission (May 11 Seapoint Beach fishing gear and trash)
- York - Creature Dive (4/23/2022 Beach cleanup) – others?
Seasonal employees over the summer – (Post meeting note – KLR send Dean an email clarifying the Litterati App is for the public education program – and intended for volunteers – it’s not required to be used by Public Works employees, but any data obtained would be excellent.
- Construction/Post Construction–
 - Construction inspection SOP (see attached) – KLR sent a draft out with the meeting agenda today via email. Draft SOP was written for Berwick. Permit requires a written description of how construction inspections are completed. Berwick template is the model and other town SOPs will be modified to match the towns’ procedures. May need to add 3rd party inspector component for some towns. Pulling information from town ordinances for SOP. Procedure might need to be updated once ESC ordinance changes go into effect. DEP would like to see this document, but Holliday does not think that the SOP needs to be submitted to DEP. KLR suggests sending them to DEP for review. SOP template includes pre-con meeting that is not required by the permit, but is a best practice. Attendees would like to send the draft to Holliday Keene for DEP review.
 - Erosion Sediment Control Ordinance Update (due 6/30/2023)
 - a. Planning Board mtgs scheduled or completed – have Kittery next week and York selectboard on 6/13, Leslie has already sent a redline to the Town Planner.
 - b. Need to update content/next steps beginning 7/1/2022
 - Low Impact Development Ordinance Update (due 6/30/2024)
 - a. Comments on LID Model Ordinance Close 5/19/2022 – planners should look through ordinance(s) relative to the following major components of the model ordinance. Model ordinance can be modified by each community before it is submitted to the DEP on 9/1/2022 for review.
 - i. Rural developments preserve 40% open space
 - ii. Suburban preserve 25% open space
 - iii. Prioritize preservation of waters, protected natural resources, predevelopment drainage pathways, high permeability soils, native and climate resilient plant/tree species – some of these items might be controversial
 - iv. Require on-site volume control (dependent on soil types) – brand new in the State of Maine, not required by Ch500. Used the NH requirements as a guideline.

- v. All stream crossings use Stream Smart principals – 1.2 bankfull width culvert embedded in stream
 - vi. Treatment of stormwater from impervious surfaces required at smaller threshold than Chapter 500 (and limit to treatment of 1 acre of impervious) – 1-acre of disturbance will be the threshold for this model ordinance
 - vii. Several other parking, roof and building requirements.
 - b. Next LID Ordinance Committee meeting is 6/6/2022
4. All other items – see attached summary of PY9 status – spreadsheet sent via email. Yellow means Town to-do, orange means KLR to do. Towns should review spreadsheet and confirm that tasks are being completed.
5. Attendee updates
- Eliot – no update
 - Kittery – not present
 - York – Re-inspection of construction site at York Beach which has been problematic identified disturbed soil without any sedimentation or erosion control measures, and contractor put pipe too close to resource. Town issued notice to correct. Contractor is adjusting. Public Works is finishing up Nubble Road Phase II project, new drainage is in and working well. Seawall project on hold with summer crowds, no more work until after Labor day. Southside road drainage and widening started last week and is ongoing. Mill Lane Stream Smart culverts will be going in after school stops (June 2022) because they will have to close the road. Additional Stream Smart grants was received for Green Leaf Parsons Road.
 - S. Berwick – Continuing fixing catch basins after inspection, changed a couple pipes on Brattle Street, aligned pipe with outfall to prevent erosion (and repaired area). Ditching continues on Brattle. Other ditch maintenance is ongoing. Four new basins on Front Street will discharge to pond at Public Works. Current Code Enforcement Officer Joe Roussele is retiring 7/29/2022. Town should have a new Code Enforcement Officer by next SMSWG meeting.
 - Berwick – Did outfall inspections last week, good learning experience. Construction site ongoing at House of Hope for a new Community Center – site is re-routing stormwater around building. 20 Sullivan Street (The Edge, the former Prime Tanning site) will be under construction again soon with DEP permits getting finalized. Other partners:
 - MTA: no new infrastructure updates. Draft DEP Order was issued and is out for public comment now.
 - SMPDC: no real updates. Adaptation fund applications are due by May 31st (see email from Abbie Sherwin).

SMSWG Agenda – 5/18/2022

Upcoming Dates of Interest:

5/26/2022 Portland Area Nitrogen Group reviews modelling for marine nitrogen limits – KLR has been attending these meetings. Watching nitrogen standards as they may impact future MS4 permit flowing outfall sampling requirements. Modeling efforts for freshwater and marine/salt waters - parallel efforts.

6/6/2022 LID Ordinance Address of Comments/Rollout

6/10/2022 Maine Water Environment Association Stormwater Committee meeting

7/1/2022 New Permit Year

9/1/2022 LID Ordinance requirements due to DEP (Model Ordinance)

November 1 & 2 Maine Stormwater Conference Portland Holiday Inn by the Bay

[Maine Stormwater Conference – Cumberland County Soil & Water Conservation District \(cumberlandswcd.org\)](http://cumberlandswcd.org) – great conference, lots of vendors and great presentations for planners, DPW folks, and Code Enforcement. Municipalities get a discount if you email CCSWCD for more information

[June 10th – Maine/NH Beaches Conference](#)

Next Meetings: (late Wednesday of Jan, Mar, May, July, Sept, Nov)

Wednesday July 20, 2022 – Hybrid at South Berwick Police Station 1 Farmgate Road (upper level) would like to review underdrained soil filter around the time of the meeting

Wednesday September 21, 2022 –York Library – Hybrid seems to work well for folks that cannot make it in person

November – South Berwick again.